

## Job Specification

Job Title:	Data Processing Senior Account Manager
Location:	London
Salary:	Excellent - market leading

Research Now Plc is one of Europe's fastest growing businesses in the market research sector, and is a leading online fieldwork and panel specialist.

With offices in Europe, the US and Australia, plus a growing network of consumer research panels in 20 countries worldwide, the business is a dynamic, fast-paced environment which offers a lively and stimulating place to work.

You should be a quality focused DP professional with excellent client communication skills and with a thorough understanding of your job and the environment in which you already excel. This position will appeal to anyone looking to broaden their management skills, who enjoys working closely with demanding clients, and who wants to manage a dedicated team.

Research Now primarily uses Merlin however cross training from other packages will be provided if appropriate.

### Responsibilities Include:

- Management and leadership of dedicated account team
- Advising project managers or clients on best practice for producing tables, reports and other deliverables
- Taking responsibility for meeting schedules and actively monitoring project progress
- Attending meetings to plan and schedule projects and deliveries
- Responsibility in maintaining a high quality of work and professional conduct

### Required skills/attributes:

- UK Degree at least 2.2 grade or equivalent
- Excellent attention to detail
- Strong organisational skills
- Good communication skills, both written and oral
- At least 3 years experience in an agency DP role
- Personality

### Contact:

Please supply your CV and a covering letter addressed to:

James Eldridge at Research Now [jeldridge@researchnow.co.uk](mailto:jeldridge@researchnow.co.uk)

Unfortunately due to the high number of CVs we receive we are only able to respond to those candidates that we are able to take to the next stage. We wish everyone success in his or her job search.

Contact us for help or advice on any aspect of international online fieldwork or panels:

T +44 (0) 20 7091 7800 | [www.researchnow.co.uk](http://www.researchnow.co.uk)

The European Online Fieldwork and Panel Specialists