

## Job Specification

Job Title:	<b>Graduate Development Programme</b>
Location:	<b>Central London</b>
Salary:	<b>£20,000 - £24,000</b>

Headquartered in London, Research Now is one of the leading International online fieldwork and panel specialists. We have ambitious plans for growth as we continue to invest in our “Valued Opinions” family of online research panels internationally, and to grow our client base of leading research agencies.

To facilitate this expansion we are looking for ambitious graduates for our Graduate Development Programme.

### Experience Required:

We are looking for an enthusiastic, bright and capable Graduate to support Research Now in this exciting phase of development. The ideal candidate will have at least six months commercial experience following graduation. Agency side market research sector experience would be an advantage but is not essential.

You will be given the opportunity to rotate within the Project Management and the Client Development teams to allow you to understand both the delivery and sales aspects of the business and make you into a strong team member for the future growth of the company. This is an ideal opportunity for you to understand where your natural flair exists!

### Key responsibilities:

- Prepare a wide range of written proposals in response to client requests to use our online research panel services
- Support client service managers and directors in all aspects of the sales and marketing effort and relationship build
- Develop an expert knowledge of online research and fieldwork techniques
- To undertake project management of occasional bespoke client projects

### Required skills/attributes:

- Be a people person
- Strong academic background ideally a graduate (2.1 or above)
- Very good written English skills
- Strong numeric ability
- Strong organisational skills - with the ability to manage your time effectively and prioritise tasks to meet a range of deadlines
- Excellent attention to detail and presentation
- Ability to communicate effectively to both internal and external stakeholders

- Proactive, motivated and flexible team player who is keen to work in a stimulating, ever changing environment, and thrive on the opportunities that this can bring
- A European language, particularly French is helpful, but not essential

If you have these skills and are keen to be part of a young and rapidly growing company then please do apply now!

Please see our website [www.researchnow.co.uk](http://www.researchnow.co.uk)

Please send your cv and a covering letter to [ebeach@researchnow.co.uk](mailto:ebeach@researchnow.co.uk)  
We are sorry that due to the large number of applications we receive we are unable to respond to everyone, we will contact the candidates that meet our criteria for interview. Good luck in your job hunting.